

Name _____ Position applied for _____ Date _____

IDEAL CONSTRUCTION COMPANY, INC.

APPLICATION FOR EMPLOYMENT
An Equal Opportunity Employer

All statements made by applicants on this application form will be carefully checked for accuracy. We offer equal employment to all persons without regard to the basis of color, religion, age, sex, national origin, or disability. The use of this form does not mean there are positions open and does not obligate us in any way. This application will remain on active file for a period of 6 months from date of application.

Personal Information

Name (please print) _____

Home or Nearest Phone _____ Social Security # _____

Present Address _____

No. Street

City State Zip

If at present address less than one year, please give previous address:

Are you over the age of 18? Yes No

If no, employment is subject to verification that you are of minimum legal age.

Are you Male Female

Are you a citizen of the United States? Yes No

If not a citizen of the U.S., can you provide Form I-151 or Form I-94 as proof that you can legally be employed in the United States? Yes No

Do you intend to remain permanently in the U.S.? Yes No

Position applied for _____ How soon can you begin to work? _____

Type of employment: Full Time Part Time Temporary Rate of pay expected _____

If part time, what days and hours are you available: Days _____ Hours _____

EDUCATION

Type of School Name & Address Course of Study Years Completed Graduated?

HIGH SCHOOL _____

COLLEGE _____

OFFICE SKILLS

Office Machines: Typewriter 10-Key Multi-line Telephone Fax Copier Other

Computer: Excel Word WordPerfect Timberline Other

General Office Skills: Filing Money Management Bookkeeping Public Relations Other

EMPLOYMENT HISTORY

Have you applied for employment with us before? yes no Have you worked for us before? yes no
How did you come to apply? Employee Referral Former Employee High School Recruitment
 College Recruitment Newspaper Ad Walk-In Other _____

Have you ever been bonded? yes no Have you ever refused bond? yes no
If so, state reason _____

*****Have you ever been convicted of a crime other than a minor traffic violation? yes no
If so, state date, court, and place where offense occurred _____

Have you ever been discharged or requested to resign from a position? yes no
If so, please explain _____

Does present employer know you plan employment change? yes no
Have you ever held a position of trust (handling money or confidential material)? yes no

How much time have you lost from work during this past year? _____

PRIOR WORK RECORD

(start with most recent or present employer)

1. Name of employer _____ Telephone _____
Address _____ Supervisor _____
Your Job Title & Duties _____ Rate of Pay _____
Date Hired _____ Date Left _____ Reason for Leaving _____

2. Name of employer _____ Telephone _____
Address _____ Supervisor _____
Your Job Title & Duties _____ Rate of Pay _____
Date Hired _____ Date Left _____ Reason for Leaving _____

3. Name of employer _____ Telephone _____
Address _____ Supervisor _____
Your Job Title & Duties _____ Rate of Pay _____
Date Hired _____ Date Left _____ Reason for Leaving _____

*****SERVICE IN U.S. ARMED FORCES

Have you served in the U.S. Armed Forces? yes no If yes, date active duty started _____

Which service? _____ What branch of that service? _____

Starting Rank _____ Final Rank _____ What were your duties? _____

*****THIS INFORMATION WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT OPPORTUNITY

REFERENCES

(Do not list relatives or former employers)

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Do you have a current driver's license? _____

Do you have a CDL license? _____ If yes, what rating? _____

Do you have experience operating any of the following heavy equipment? (check all that apply)

- _____ Rough terrain forklift
- _____ Pickup pulling gooseneck trailer
- _____ Mortar machine
- _____ Grout pump
- _____ Backhoe
- _____ Boom truck
- _____ Bobcat
- _____ Rubber tired tractor
- _____ Dump truck
- _____ Survey equipment

Do you have experience as any of the following? (check all that apply)

- _____ Bricklayer Foreman
- _____ Bricklayer
- _____ Apprentice Bricklayer
- _____ Mason Tender
- _____ Construction Laborer
- _____ Welder

JOB APPLICANT'S AGREEMENT AND CERTIFICATION

"I certify that the information given by me in this application is true in all respects, and I agree that if employed and it is found to be false in any way, that I may be subject to dismissal without notice if and when discovered. I authorize the use of any information in this application to verify my statements and I authorize the past employers, doctors, and references and any other persons to answer all questions asked concerning my ability, character, reputation and previous employment record. I release all such persons from any liability or charges on account of having furnished such information. I further agree, if employed, that I am to work faithfully and diligently, to be careful and avoid accidents, to come to work promptly, and I am not to be absent for any reason without prior notice to my supervisor, and that employment is terminable at the will of either the employee or employer."

"I agree to be employed on a 90 calendar days probationary period and that I may be dismissed at any time during this period at the discretion of the employer. I agree to submit to a physical examination whenever requested and, if employed, I agree to observe all present and subsequently issued personnel policies and rules. These rules and policies are intended to guide the organization in its relationship with its employees. It is not a contract of employment, and I do not construe it as such. Policies and rules which are issued are not conditions of employment. I understand that the employer may revise policies or procedures, in whole or in part, at any time, with or without notice."

Signature of Applicant

Date